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|-----------------------|----------------------------|
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| <b>Author:</b>        | Akhil Katta                |

|                            |              |
|----------------------------|--------------|
| Community Manager Handbook | Version 1.0  |
| Open Therapeutics          | Nov 18, 2022 |

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## A. Introduction

### Role:

Community Managers are primarily responsible for manually moderating the user activities on the platform.

They are responsible in managing the posts which are reported as spam, moderating any malicious activities that are being performed on the platform to obtain science coins, overlooking any suspicious activities or false transactions that are being recorded at the CMS level and making sure that the platform functions smoothly.

### Privileges:

They have privileges to moderate the users via CMS, they receive notifications via emails upon creation of post, message board and so on

### Difference between Super Admin and Community Manager:

Only a chosen set of options are available for Community Manager in the CMS while Super Admins have the master access to all the privileges.

### How to make an existing user as a community manager?

- Super admin/Community manager should login and select the respective user to whom the Community Manager role must be assigned.
- Enable Staff status and select the community manager role 1

Below is the detailed step by step procedure:

- Login as the Super Admin
- Under **OT ACCOUNT** ->Select **Users**

| OT ACCOUNT                              |       |        |
|-----------------------------------------|-------|--------|
| Blockchain activity logs                | + Add | Change |
| Management groups                       | + Add | Change |
| Newsletter subscribed users - Analytics |       | Change |
| Registrations                           | + Add | Change |
| Users                                   | + Add | Change |

- It opens list of all the Users logged into the platform. Select the user to whom the Community Manager role must be assigned.

## Select User to change

Action: -----  0 of 100 selected

| <input type="checkbox"/> | USER EMAIL                                     | FULL NAME        | ACCOUNT FUNCTIONALITIES                                                                                                                                                         | MOBILE NUMBER | DISPLAY NAME                    |
|--------------------------|------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------------------------|
| <input type="checkbox"/> | 0010@gmail.com                                 | prod test        | <input type="button" value="View Summary"/><br><input type="button" value="View Profile"/><br><input type="button" value="Warn"/><br><input type="button" value="Delete User"/> | -             | prod test<br>20210907140<br>359 |
| <input type="checkbox"/> | 13965470-4cbc-4158-91a8-2ec3321840b6@gmail.com | Sari ray test    | <input type="button" value="View Summary"/><br><input type="button" value="View Profile"/><br><input type="button" value="Warn"/><br><input type="button" value="Delete User"/> | -             | Sari ray<br>20211001063<br>508  |
| <input type="checkbox"/> | 13@gmail.com                                   | Shashank Nagaraj | <input type="button" value="View Summary"/><br><input type="button" value="View Profile"/><br><input type="button" value="Warn"/><br><input type="button" value="Delete User"/> | -             | 13                              |

- Select the respective email Address

## Change User

Email address:

Password: **No password set.**  
Raw passwords are not stored, so there is no way to see this user's password, but you can change the password using [this form](#).

Personal info

Mobile number:

Display name:

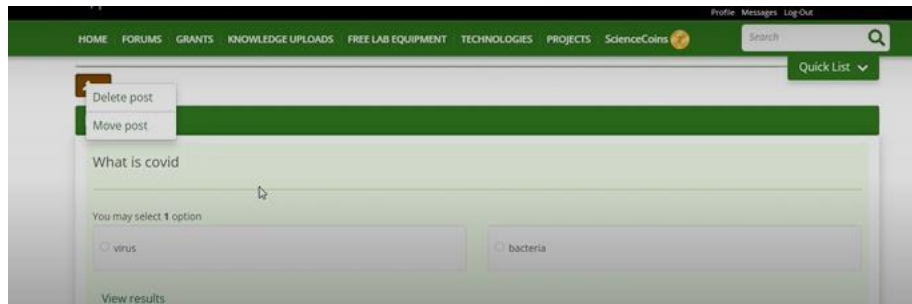
Display name status: Auto generated

Given name:

Family name:

In the newly opened window, scroll down to Permission Section.

- Enable the **'Staff Status'** by checking in the checkbox. (This is to provide the user CMS login access)



- In the **Community Manager Type:** Select 'Community Manager-Role1'

Permissions

☒ Is active

☒ Staff status  
Designates whether the user can log into this admin site.

☐ Superuser status  
Designates that this user has all permissions without explicitly assigning them.

Community Manager Type: Community manager - Role 1

Management groups:

Available management groups

Filter

- Can manage any Project regardless of membership
- Can moderate any Project regardless of membership
- Can moderate any Biotechnology regardless of membership
- Can manage any Biotechnology regardless of membership
- Can onboard a new Biotech (IP)
- Can manage Grants
- Can invite user to join alpha/beta periods
- Can view readonly current registration status report
- Receives daily email of registration report
- Can view Technologies
- Can view projects
- Can view manuscripts
- Can view lab equipment

Choose all

Chosen management groups

Remove all

Hold down "Control", or "Command" on a Mac, to select more than one.

- Click on **Save**.

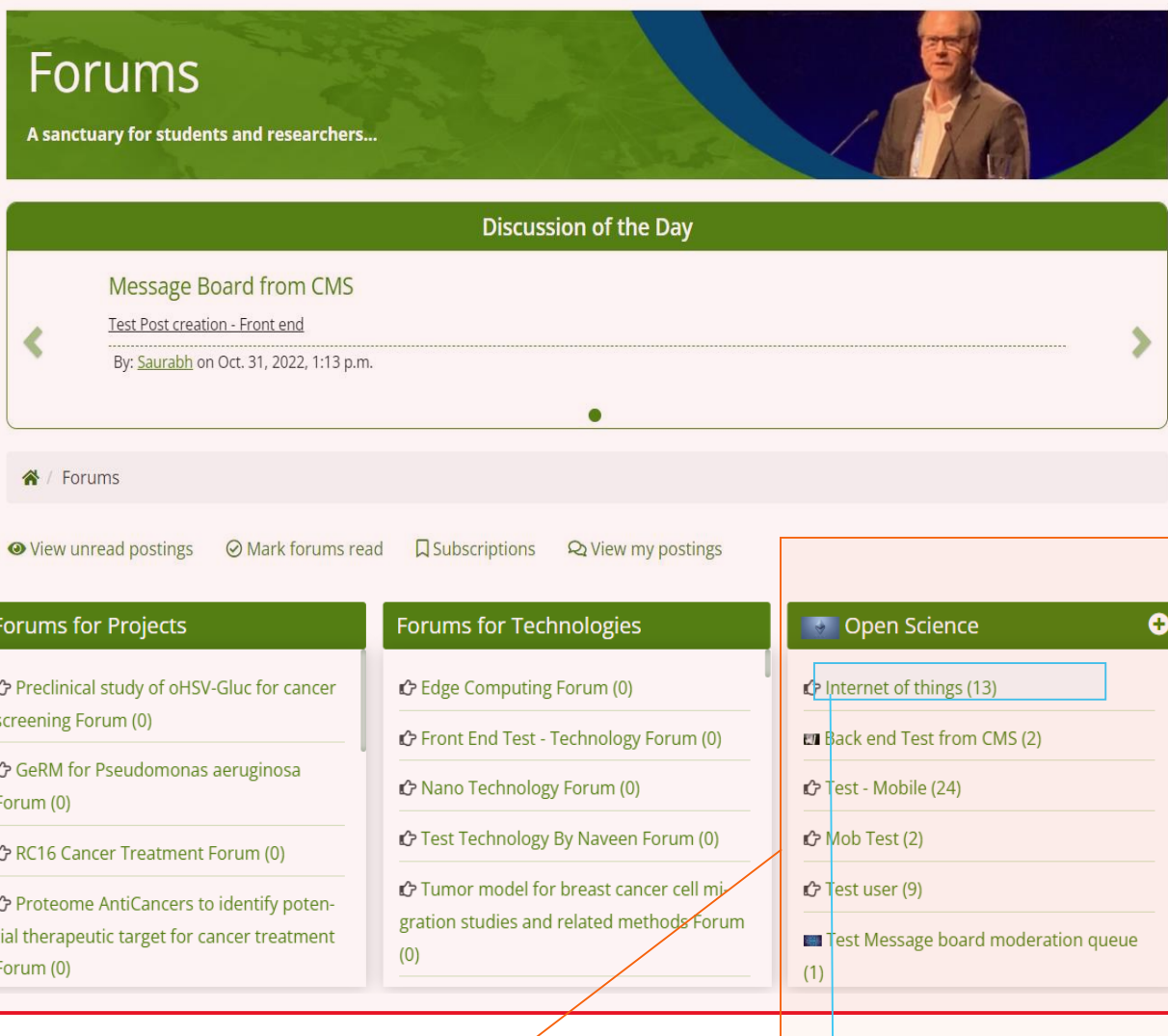
**Note:** To make any user as a community manager, they should first be a user on the platform. If they are new to the platform, admin should make sure to create a profile for them and then assign Community manager role as described above.

## Basic Terminologies:

### Forums:

It is a platform where ideas and views on various topics can be exchanged:

Forums section



#### Category Forum

*In the Picture: "Open Science" is the Category Forum*

#### Message Board

*In the Picture: "Internet of things" is the message board*

|                            |              |
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**Category Forum:** As the name suggests, it is one of the categories in the forum section where discussions are classified based on categories.

In the above example: 'Forums for Projects', 'Forums for technologies' and 'Open Science' are different Category Forums

**Note:** Category forum can be created only via the CMS and not the front end.

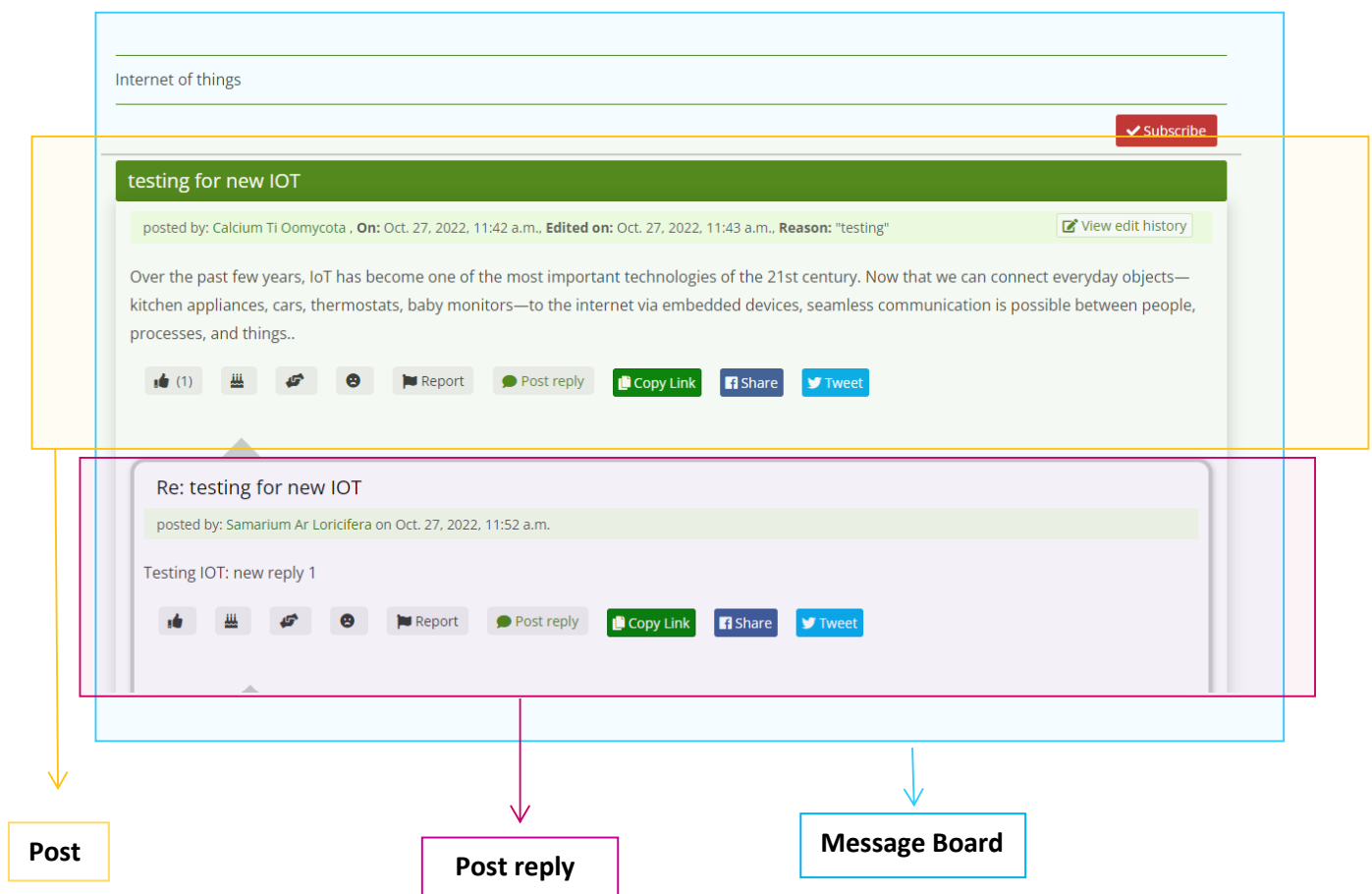
**Message Board/ Default Forum:** It is the sub section of category Forum, where the discussion of categories gets narrowed down to specific topic.

In the above example: In the category Forum 'Open Science', we have various Message Boards such as 'Internet of Things' and so on.

**Note:** Whenever a message board gets created, it needs an approval from Community Manager/ Admin to appear on the Front end.

Considering the above Example, let us understand other terms:

In the Message board- "Internet of things", we have various **Posts** and the replies to these posts are identified as **Post reply**



## B. Modules accessible by Community Manager:

### Site administration

| MACHINA: FORUM                          |       |                                                                                              |
|-----------------------------------------|-------|----------------------------------------------------------------------------------------------|
| Forums                                  | + Add |  Change   |
| MACHINA: FORUM CONVERSATIONS            |       |                                                                                              |
| Post flags                              | + Add |  Change   |
| Posts                                   | + Add |  Change   |
| OT ACCOUNT                              |       |                                                                                              |
| Blockchain activity logs                | + Add |  Change   |
| Management groups                       | + Add |  Change   |
| Newsletter subscribed users - Analytics |       |  Change   |
| Registrations                           | + Add |  Change   |
| Users                                   | + Add |  Change |
| OT GRANT                                |       |                                                                                              |
| Grants                                  | + Add |  Change |
| User applied for grants                 | + Add |  Change |
| OT PREPRINT                             |       |                                                                                              |
| Preprint manuscripts                    | + Add |  Change |
| Versions                                | + Add |  Change |
| OT PROJECT                              |       |                                                                                              |
| Memberships                             | + Add |  Change |
| Projects                                | + Add |  Change |
| OT TECH                                 |       |                                                                                              |
| Technologies                            | + Add |  Change |

## 1. MACHINA FORUM

### MACHINA: FORUM

#### Forums

[+ Add](#) [Change](#)

### 1.1 Forums

Forums Module lists all the Category Forums and Message Boards (Default Forums) created on the Front end of the Website.

Select forum to change

GLOBAL FORUM PERMISSIONS ADD FORUM +

Q Search

Action: Go 0 of 100 selected

| <input type="checkbox"/> | NAME                                                                                    | QUICK ACTIONS                                                                                                                                                                                                                                                                                                                                           | TYPE           | DETAILS              |
|--------------------------|-----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------|
| <input type="checkbox"/> | Forums for Projects                                                                     |             | Category forum |                      |
| <input type="checkbox"/> | Combination of amphiphilic amine (RC16) and oHSV-rQT3 for neuroblastoma treatment Forum |             | Default forum  | Topics: 0 / Posts: 0 |
| <input type="checkbox"/> | Develop a new platform for screening therapeutic targets against cancer cells Forum     |             | Default forum  | Topics: 0 / Posts: 0 |
| <input type="checkbox"/> | Enteric E.coli essential proteins Forum                                                 |             | Default forum  | Topics: 0 / Posts: 0 |
| <input type="checkbox"/> | Essential proteins of Pseudomonas aeruginosa Forum                                      |     | Default forum  | Topics: 0 / Posts: 0 |
| <input type="checkbox"/> | Fenretinide + oHSV + RC16 as a new therapeutic treatment for cancer Forum               |     | Default forum  | Topics: 0 / Posts: 0 |
| <input type="checkbox"/> | GeRM for Pseudomonas aeruginosa Forum                                                   |     | Default forum  | Topics: 0 / Posts: 0 |
| <input type="checkbox"/> | oncolytic herpes simplex virus (oHSV)-rQT3 for breast cancer treatment Forum            |     | Default forum  | Topics: 0 / Posts: 0 |
| <input type="checkbox"/> | oncolytic herpes simplex virus (oHSV)-rQT3 for cholesteatoma treatment Forum            |     | Default forum  | Topics: 0 / Posts: 0 |

Functionalities:

- **Search:** All the category forums and Message boards which are listed on the platform can be searched based on name.
- **Quick Actions:** Listed Forums can be arranged using Move Up and Move down buttons.  
Sub forums may be added to each of the forum and can also perform Delete operation.

### How to create Category Forum?

Step 1: Click on **Add Forum** button on top extreme right corner

Select forum to change

GLOBAL FORUM PERMISSIONS ADD FORUM +

Q Search

Action: Go 0 of 100 selected

| <input type="checkbox"/> | NAME                                                                            | QUICK ACTIONS                                                                                                                                                                                                                                                                                                                                           | TYPE           | DETAILS              |
|--------------------------|---------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------|
| <input type="checkbox"/> | Forums for Technologies                                                         |     | Category forum |                      |
| <input type="checkbox"/> | A549 Cells: Lung Carcinoma Cell Line for Adenovirus Forum                       |     | Default forum  | Topics: 0 / Posts: 0 |
| <input type="checkbox"/> | A novel class of antitumor amphiphilic amines (RCn) Forum                       |     | Default forum  | Topics: 0 / Posts: 0 |
| <input type="checkbox"/> | Anthracycline prodrugs and methods of making and using the same Forum           |     | Default forum  | Topics: 0 / Posts: 0 |
| <input type="checkbox"/> | A platform to discover essential proteins as potential antibiotic targets Forum |     | Default forum  | Topics: 0 / Posts: 0 |

|                            |              |
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Step 2: In the **Forum Type** – Select Category Forum.

**Parent:** Must be kept as default (as shown in the image below).

Note: Since Category Forum is the main building section for the forum, it does not have any parent linking.

Add forum

Forum type: Category forum ▾

Parent: ----- ▾  

Created by: Cesium Md Nanoarchaeota ▾   

Name:

Category: ----- ▾

Step 3: Add the username in the **Created by** Section.

In **Category:** Select the appropriate Category in the dropdown list which contains Copyright, Open, Patent, Trade Secrets. (This Category is stored in DB and does not reflect in the front end and would be used for future enhancements)

Step 4: Add the **Description**. (**Entered Description will be displayed upon hovering the cursor on the category forum in the front end and on click of it**).

In the description section apart from entering the text, images can also be uploaded.

In **Default Image:** Upload an image which will act as logo for the Category Forum in the front End.

Click on **Save**

Description:

**B I U S x<sub>2</sub> x<sup>2</sup> I<sub>x</sub>   Source**

Default Image: Choose File No file chosen

☒ Approved

Save and add another
Save and continue editing
SAVE

## How to create Default Forum/ Message Board?

### Step 1: Click on Add Forum

Select forum to change

GLOBAL FORUM PERMISSIONS

ADD FORUM +

Q [ ] Search

Action: [ ] Go 0 of 100 selected

| NAME                                                                            | QUICK ACTIONS   | TYPE           | DETAILS              |
|---------------------------------------------------------------------------------|-----------------|----------------|----------------------|
| Forums for Technologies                                                         | [ ] [ ] [ ] [ ] | Category forum |                      |
| A549 Cells: Lung Carcinoma Cell Line for Adenovirus Forum                       | [ ] [ ] [ ] [ ] | Default forum  | Topics: 0 / Posts: 0 |
| A novel class of antitumor amphiphilic amines (RCn) Forum                       | [ ] [ ] [ ] [ ] | Default forum  | Topics: 0 / Posts: 0 |
| Anthracycline prodrugs and methods of making and using the same Forum           | [ ] [ ] [ ] [ ] | Default forum  | Topics: 0 / Posts: 0 |
| A platform to discover essential proteins as potential antibiotic targets Forum | [ ] [ ] [ ] [ ] | Default forum  | Topics: 0 / Posts: 0 |

### Step 2: In the **Forum Type** – Select Default Forum.

Add forum

Forum type: Default forum

Parent: [ ]

Created by: [ ]

Name: [ ]

Category: [ ]

Description: [ ]

Forums for Technologies

- A549 Cells: Lung Carcinoma Cell Line for Adenovirus Forum
- A novel class of antitumor amphiphilic amines (RCn) Forum
- Anthracycline prodrugs and methods of making and using the same Forum
- A platform to discover essential proteins as potential antibiotic targets Forum
- Assay to Screen Anti-metastatic Drugs Forum
- A sensitive, high throughput pseudovirus-based papillomavirus neutralization assay for HPV 16 and HPV 18 Forum
- BHD Tumor Cell Line and Renal Cell Carcinoma Line Forum
- BODIPY derivatives and methods of synthesis and uses thereof Forum
- BODIPY-FL Nilotinib (Tasigna) for Use in Cancer Research Forum
- Cell Line for Production of Recombinant Human Tissue Inhibitor of Metalloproteinase-2 Forum
- Cell lines Expressing Nuclear and or Mitochondrial RNAse H1 Forum
- Combined raman spectroscopy-optical coherence tomography (RS-OCT) system and applications of the same Forum
- Compositions and methods for cancer treatment using targeted carbon nanotubes Forum
- Development of wildtype and knockout brain endothelial reporter cells Forum
- Device for Growing Mammalian Cells on EM Grids Forum
- Differential DNA methylation in diagnosis and treatment of osteoarthritis Forum
- Edge Computing Forum
- Engineered Pseudomonas aeruginosa for Cholesteatoma treatment Forum

**Parent:** Select the Category Forum from the drop-down list under which the current default forum must fall.

Note: This links the default forum with the respective Category Forum.

### Step 3: Add a username in the **Created by** Section.

In **Category:** Select the appropriate Category in the dropdown list which contains Copyright, Open, Patent, Trade Secrets. (This Category is stored in DB and does not reflect in the front end and will be used for the future enhancements)

### Step 4: Add the **Description**.

|                            |              |
|----------------------------|--------------|
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In **Default Image**: Upload an image which will act as logo for the Default Forum in the front End.

Click on **Save**

## 2. MACHINA: FORUM CONVERSATIONS

| MACHINA: FORUM CONVERSATIONS |                                              |
|------------------------------|----------------------------------------------|
| Post flags                   | <a href="#">+ Add</a> <a href="#">Change</a> |
| Posts                        | <a href="#">+ Add</a> <a href="#">Change</a> |

### 2.1 Post Flags:

Whenever a user reports the post in the front end, then the respective post gets removed from the Forum and lands in Post Flags Module for the scrutiny of Community Manager/Super Admin

Note: The user who created the post does not have an option to report his own post



The post can be reported for any of the below stated reasons:

Nudity, Violence, Harassment, Self Injury, False information, spam, or something else (Where they can specify the reason for reporting).

**Please provide your details.**

Email address

Full name

**Please select valid reason to mark this as an inappropriate.**

☐ Nudity  
☐ Violence  
☐ Harassment  
☐ Self Injury  
☐ False Information  
☐ Spam  
☐ Something Else

In the post Flag module, community manager gets access to all the posts which were reported.

Here Reported Posts are listed, and the community Manager gets the access to review them by clicking on each of the reported post.

Home › Machina: Forum conversations › Post flags

Select post flag to change ADD POST FLAG +

Action: ----- Go 0 of 16 selected

| <input type="checkbox"/> | REPORTED POST                       | POSTER DISPLAY NAME     | REPORTED BY                          | CREATED                   | REASON TO FLAG | OTHER REASON |
|--------------------------|-------------------------------------|-------------------------|--------------------------------------|---------------------------|----------------|--------------|
| <input type="checkbox"/> | Re: cognitive                       | Calcium Ti Oomycota     | Lanthanum Rh Entoprocta              | Oct. 25, 2022, 11:23 a.m. | Spam           |              |
| <input type="checkbox"/> | Re: cognitive                       | Barium Rg Acidobacteria | Roentgenium Ra Neocallimastigomycota | Oct. 25, 2022, 8:53 a.m.  | Spam           |              |
| <input type="checkbox"/> | Re: Test2                           | Dr. Sagarika D          | StageSagarika                        | Oct. 25, 2022, 3:05 a.m.  | Spam           |              |
| <input type="checkbox"/> | Re: Test 1                          | Dr. Sagarika D          | StageSagarika                        | Oct. 25, 2022, 3:02 a.m.  | Spam           |              |
| <input type="checkbox"/> | Re: Test for TN21-589               | Stagetest1              | Platinum Zn Bryozoa                  | Oct. 22, 2022, 9:01 a.m.  | Spam           |              |
| <input type="checkbox"/> | Re: Test post to check TN21-589 sec | Stagetest1              | Platinum Zn Bryozoa                  | Oct. 22, 2022, 8:08 a.m.  | Spam           |              |
| <input type="checkbox"/> | Re: Test for TN21-589               | Stagetest1              | StageSagarika                        | Oct. 22, 2022, 6:45 a.m.  | Spam           |              |
| <input type="checkbox"/> | Test post for TN21-589              | Dr. Sagarika D          | Bohrium Y Blastocladiomycota         | Oct. 21, 2022, 1:51 p.m.  | Spam           |              |
| <input type="checkbox"/> | Re: Machine learning                | Stagetest1              | Saurabh                              | Oct. 18, 2022, 2:37 a.m.  | Spam           |              |
| <input type="checkbox"/> | TP-1469                             | Stagetest1              | StageSagarika                        | Oct. 4, 2022, 11:16 a.m.  | Spam           |              |

## Change post flag

HISTORY

Reported By: Lanthanum Rh Entoprocta

Created: Oct. 25, 2022, 11:23 a.m.

Reason to flag: Spam

Other reason:

Reported Post: Re: cognitive

Poster display name: Calcium Ti Oomycota (Profile link / CMS link)

Subject of reported post: Re: cognitive

Content of reported post: Technology is the application of knowledge to reach practical goals in a specifiable and reproducible way.

WARN USER

REINSTATE POST

Delete Post

Save and add another

Save and continue editing

SAVE

Each reported post has the following information-

**Reported by-** It indicates the user who reported the post

**Created-** Displays the date and time of post creation.

**Reason to flag-** Displays the reason which was selected to flag the post which includes Nudity, Violence, Harassment, Self Injury, False information, spam.

**Other reason:** displays the reason entered by reporter to flag the post when they select the option 'something else'(Where they have described the reason of flag)

**Reported Post:** Displays the title of the reported post.

**Poster display name:** It displays the user who created the post which was flagged.

It additionally contains two links in which the first link redirects us to the profile page of the poster and the second link takes us to the CMS page where the poster's entire user profile opens.

**Subject of reported post:** Displays the Subject of the reported post.

**Content of the reported post:** Displays the content of the post that is reported.

**There are 3 main functionalities that can be performed by community Manager in post Flag section:**

WARN USER

REINSTATE POST

Delete Post

|                            |              |
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## Warn User:

This functionality is used to warn the user to not post malicious content on the platform.

When we click on **Warn User** button, A pop up box opens which shows:

- Number of Warnings which had been sent to the user whose post was reported.

Note: There are two ways by which Community manager can warn user

1. In the Post flag section (CMS) via email
2. In the Users Page (front end) via in-app messaging

Henceforth, Number of Warning messages sent to the user displays total number of warnings received by the user over email and the in-app messaging.

- Email Subject: Which would default be set to the Subject/Title of the Post and has an option to edit.
- Custom message: A default warning message is auto populated to address the user to not post such content. This field is also kept open to edit.

**NOTIFY USER** [X]

Number of Warning messages sent to this user: 1

User email ID: srai@v2soft.com

Email Subject

Post: 'Re: Test' has been reported as Spam!

Custom message

We request you not to post such content on the platform. We might restrict your access to the Therapoid.

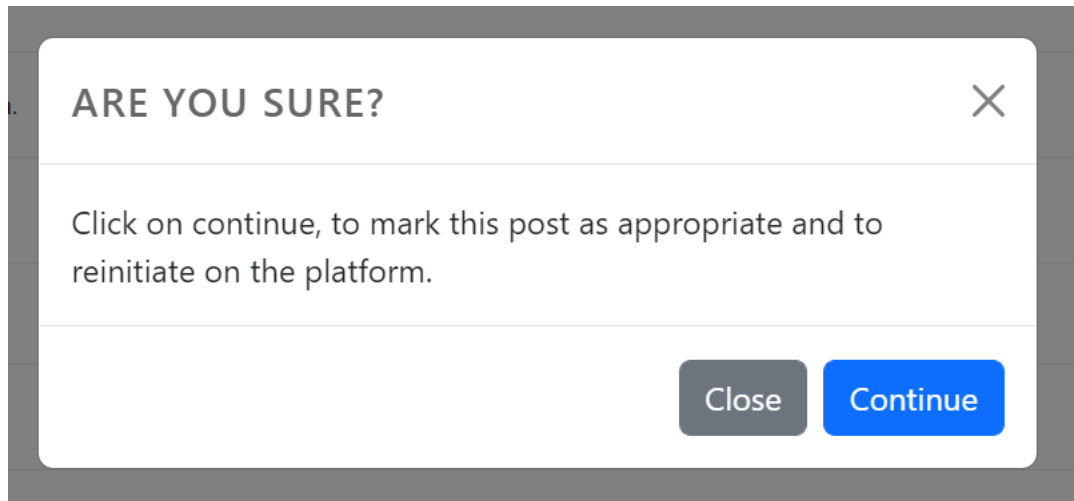
[Close] [Send]

Save and add another

|                            |              |
|----------------------------|--------------|
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### Reinstate post:

If the community manager feels that the post was genuine and was unnecessarily reported, then the community manager can reinstate the post i.e., the post would be unflagged and will appear back in the front end. Additionally, the respective entry in the post flag section would be deleted.



### Delete post:

Upon the scrutiny of the community manager, if he/she feels that the post was inappropriate then the post can be deleted using this functionality.

A confirmation page appears to double check if the post must really be deleted. Upon agreeing, the post would be deleted in the database (as a hard delete) as well as in the front end. (This post will never reappear on the platform)

Are you sure?

Are you sure you want to delete the post flag "PostFlag object (241)"? All of the following related items will be deleted:

#### Summary

- Post flags: 1

#### Objects

- Post flag: [PostFlag object \(241\)](#)

Yes, I'm sure

No, take me back

## 2.2 Posts:

This section lists all the posts and the respective post replies.

Home › Machina: Forum conversations › Posts

Select Post to change

Action:   0 of 100 selected

| <input type="checkbox"/> | POST     | TOPIC | CREATION DATE            | PARENT   |
|--------------------------|----------|-------|--------------------------|----------|
| <input type="checkbox"/> | Test     | Test  | Dec. 31, 2021, 6:09 a.m. | -        |
| <input type="checkbox"/> | Re: Test | Test  | Dec. 31, 2021, 6:09 a.m. | Test     |
| <input type="checkbox"/> | Re: Test | Test  | Dec. 31, 2021, 6:09 a.m. | Test     |
| <input type="checkbox"/> | Re: Test | Test  | Jan. 5, 2022, 11:43 a.m. | Re: Test |
| <input type="checkbox"/> | Test     | Test  | Jan. 5, 2022, 11:44 a.m. | -        |
| <input type="checkbox"/> | Re: Test | Test  | Jan. 5, 2022, 11:45 a.m. | Test     |

The use case of this section is to search for the respective post or post reply and delete it from appearing in the front end.

Approved: ☒

ATTACHMENTS

| FILE                                                      | COMMENT | TEXT OF FILE |
|-----------------------------------------------------------|---------|--------------|
| <input type="button" value="Choose File"/> No file chosen |         |              |

### 3. OT ACCOUNT

#### OT ACCOUNT

Blockchain activity logs

[+ Add](#) [Change](#)

Management groups

[+ Add](#) [Change](#)

Newsletter subscribed users - Analytics

[Change](#)

Registrations

[+ Add](#) [Change](#)

Users

[+ Add](#) [Change](#)

#### 3.1 Blockchain activity logs

It records the logs of the users and their respective activities for which they are being awarded with Science Coins. If there are any malicious logs which are found, then that can be moderated in this section (by blocking the state of the respective activity only and by deleting the activity if they feel it as malicious). Additionally, Community manager can analyse the activities of the users.

Select blockchain activity log to change ADD BLOCKCHAIN ACTIVITY LOG +

Search

Action:  Go 0 of 73 selected

| <input type="checkbox"/> | ID   | USER                       | FULLNAME        | TOKEN ACTIVITY                                                     | STATUS  | IS APPROVED                         | CREATED AT                | SUBMITTED AT           |
|--------------------------|------|----------------------------|-----------------|--------------------------------------------------------------------|---------|-------------------------------------|---------------------------|------------------------|
| <input type="checkbox"/> | 2315 | Saurabh                    | Saurabh         | Uploading manuscript to the manuscript section                     | Pending | <input type="checkbox"/>            | Aug. 24, 2022, 10:55 a.m. | -                      |
| <input type="checkbox"/> | 2314 | Darmstadtium Li Ochrophyta | vishnu tej      | Registration                                                       | Blocked | <input type="checkbox"/>            | Aug. 22, 2022, 9:25 a.m.  | -                      |
| <input type="checkbox"/> | 2313 | Saurabh                    | Saurabh         | Uploading manuscript to the manuscript section                     | Pending | <input type="checkbox"/>            | Aug. 5, 2022, 1:45 p.m.   | -                      |
| <input type="checkbox"/> | 2312 | Saurabh                    | Saurabh         | Uploading manuscript to the manuscript section                     | Pending | <input type="checkbox"/>            | Aug. 5, 2022, 1:44 p.m.   | -                      |
| <input type="checkbox"/> | 2311 | Iodine Dy Echinodermata    | teststagetest25 | Profile is completed. Upload from ORCID, LinkedIn, etc. permitted. | Pending | <input type="checkbox"/>            | Aug. 1, 2022, 11:13 a.m.  | -                      |
| <input type="checkbox"/> | 2310 | Iodine Dy Echinodermata    | teststagetest25 | Registration                                                       | Pending | <input type="checkbox"/>            | Aug. 1, 2022, 11:11 a.m.  | -                      |
| <input type="checkbox"/> | 2309 | Neptunium Ds Dictyoglomi   | s24             | Awarding for grant vote                                            | Blocked | <input type="checkbox"/>            | July 28, 2022, 9:24 a.m.  | -                      |
| <input type="checkbox"/> | 2308 | Neptunium Ds Dictyoglomi   | s24             | Forums Post Reaction                                               | Mined   | <input checked="" type="checkbox"/> | July 28, 2022, 9:24 a.m.  | July 28, 2022, 12:26 p |

By clicking on **ID** of the user listed in the activity logs, one can enter the User page, which lists Username, Token activity, Status, Flag to mark the activity as approved and other details.

Community Manager is not required to alter any of the Table values.

In Status field there are 5 states which are:

- Pending – Transaction yet to be picked up by the Submission API.
- Submitted –Initial submission to Block Chain from the Therapoid application.
- Mined – Successful transaction submission to Block chain
- Blocked – If the wallet address is invalid or if the wallet address is not present, then it is marked as Blocked.

- Failed – When the transaction is failed.

Home > 01 Account > Blockchain activity logs > BlockchainActivityLog object (2455)

Change blockchain activity log HISTORY

User:    

Token activities:

Status:    
☐ Is approved

Created at:  Today    
Time:  Now    
Note: You are 5.5 hours ahead of server time.

Submitted at: Date:  Today    
Time:  Now    
Note: You are 5.5 hours ahead of server time.

Mined at: Date:  Today    
Time:  Now 

Community Manager can delete the activity if he finds it malicious by using Delete button.

Tokens:

Wallet address:

Transaction URL:

Activity id:

Re submitted at: Date:  Today    
Time:  Now    
Note: You are 5.5 hours ahead of server time.

## Reward system on the platform

The activities for which users are awarded with the Science Coins are:

| ACTIVITY_ID | SLUG                                                          | ACTIVITY                                                           | SCIENCE COINS |
|-------------|---------------------------------------------------------------|--------------------------------------------------------------------|---------------|
| R8B30IQIEB  | flagged-inappropriate-post                                    | Flagged in-appropriate post                                        | 5.00          |
| DVR9R4IKFV  | listed-assets-to-share                                        | Listed assets to share                                             | 500.00        |
| 0RH4UMGDRS  | uploading-manuscript-to-the-manuscript-section                | Uploading manuscript to the manuscript section                     | 1500.00       |
| OP82FVK4KP  | forums-post-reaction                                          | Forums Post Reaction                                               | 25.00         |
| NVSKV7Q2JV  | awarding-for-grant-vote                                       | Awarding for grant vote                                            | 500.00        |
| XRO3C8WVP7  | getting-new-registrants-referral                              | Getting new registrants (referral)                                 | 100.00        |
| E80NTNAIV7  | registration                                                  | Registration                                                       | 350.00        |
| RD5DMCDA7   | profile-is-completed-upload-from-orcid-linkedin-etc-permitted | Profile is completed. Upload from ORCID, LinkedIn, etc. permitted. | 400.00        |

|                            |              |
|----------------------------|--------------|
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- **Flagged in-appropriate post**

If a user reports the post as inappropriate and upon the scrutiny of Community manager it gets deleted, then the reported user is awarded with 5 Science Coins

- **Listed assets to share**

If a user has listed assets to share on the platform, then 500 science coins will be awarded.

- **Uploading manuscript to the Manuscript section**

When Manuscript is uploaded and has been approved by the Community manager, then user receives 1500 science coins

Note: When a user uploads a manuscript, email is fired to the community managers and the admins. They validate it and award the SCI once transactions are submitted. (This is the moderation mechanism)

- **Forum Post Reaction**

If a post in forum gets 5 likes, then the user who posted the post gets 25 science coins. Additionally for every mod 5 likes (i.e., for multiples of 5) 25 science coins each will be awarded.

- **Awarding for grant vote**

If a proposal submitted to the platform receives votes from the users, then the user who submitted the proposal receives 500 Science Coins for each of the vote received.

- **Getting new registrants (referral)**

When a referral user joins the platform and completes his/her profile section, then user who referred is rewarded with 100 Science Coins

- **Registration**

Upon successful registration, 350 Science coins are awarded

- **Profile is completed. Upload from ORCID, LinkedIn etc permitted**

Once the profile is completed and upload from ORCID, LinkedIn etc are permitted, then 400 Science Coins are awarded.

## 3.2 Management groups

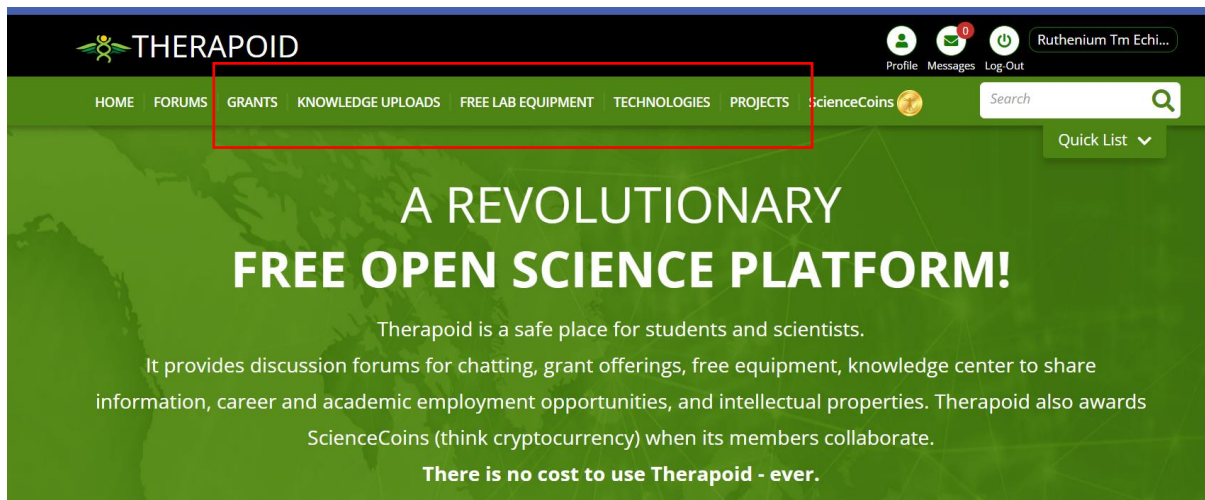
This section provides an opportunity to group a set of users and provide them with certain application-level privileges.

| Home · OT Account · Management groups |                              |           |                        |
|---------------------------------------|------------------------------|-----------|------------------------|
| Select management group to change     |                              |           | ADD MANAGEMENT GROUP + |
| PROGRAMMATIC KEY                      | DESCRIPTION                  | IS ACTIVE | NO. USERS              |
| can_view_technologies                 | can_view_technologies        | ✓         | 2                      |
| can_view_project                      | can_view_project             | ✓         | 2                      |
| can_view_manuscripts_service          | can_view_manuscripts_service | ✓         | 0                      |
| can_view_lab_equipment                | can_view_lab_equipment       | ✓         | 1                      |
| can_view_grants                       | can_view_grants              | ✓         | 0                      |

Module preferences can be set using Management groups.

For example: If a particular user wants **Technologies** module to show up in their logged-in home page, then community manager can help them get the module by adding the respective user in '**can\_view\_technologies**' management group.

Similarly modules such as **Projects, Manuscripts, Lab Equipments** and **Grants** can be enabled to the users by adding them into the respective groups in Management group section.



### To add a user in the Management Group:

- Select a **Programmatic key**

| Home · OT Account · Management groups |                              |           |                        |
|---------------------------------------|------------------------------|-----------|------------------------|
| Select management group to change     |                              |           | ADD MANAGEMENT GROUP + |
| PROGRAMMATIC KEY                      | DESCRIPTION                  | IS ACTIVE | NO. USERS              |
| can_view_technologies                 | can_view_technologies        | ✓         | 2                      |
| can_view_project                      | can_view_project             | ✓         | 2                      |
| can_view_manuscripts_service          | can_view_manuscripts_service | ✓         | 0                      |
| can_view_lab_equipment                | can_view_lab_equipment       | ✓         | 1                      |
| can_view_grants                       | can_view_grants              | ✓         | 0                      |

- Click on **Show** in **User Account Management Group Relationships**. It displays all the users in the respective Management Group.

Home > OT Account > Management groups > Can view projects

Change management group HISTORY

☒ Is active

Programmatic key:

Description:

**Dates**

Date created: Date:  Today   
Time:  Now   
Note: You are 5.5 hours ahead of server time.

USERACCOUNT-MANAGEMENTGROUP RELATIONSHIPS (SHOW)

Delete Save and add another Save and continue editing SAVE

- To Add a new user to this Management Group, Click on **Add another User account management group relationship**, and add the required user.

UserAccount\_management\_groups object (2092)

☐

UserAccount\_management\_groups object (2096)

☐

UserAccount\_management\_groups object (2101)

☐

+ Add another Useraccount-managementgroup relationship

Delete Save and add another Save and continue editing SAVE

- Management Group can be deleted using the Delete button on the bottom of the page. (Note: It's advisable **not to delete** the Management groups)

### 3.3 Newsletter subscribed users- Analytics

This section contains the list of users who have subscribed to the Newsletter at the time of registration.

Community Manager can use this data for Analysis purposes.

It has the following functionalities:

- To copy the data
- To save the data in CSV, Excel and PDF format
- To print the data

Home

### Statistics/Analytics - Newsletter subscribed users

Copy CSV Excel PDF Print

Search:

| SL.NO | USER                           | EMAIL                             |
|-------|--------------------------------|-----------------------------------|
| 1     | Darmstadtium Dy Phoronida      | lcannon+0530@opentherapeutics.org |
| 2     | LioraK                         | liora@example.com                 |
| 3     | Silver I Blastocladiomycota    | souhilahad@example.com            |
| 4     | Beryllium I Blastocladiomycota | marco@example.com                 |
| 5     | Osmium I Blastocladiomycota    | freemood2018@example.com          |
| 6     | Germanium I Blastocladiomycota | jmclark@example.com               |
| 7     | Polonium I Blastocladiomycota  | jhanefathii@example.com           |
| 8     | KLand                          | kellydland@example.com            |
| 9     | Tellurium                      | telluridead@78@example.com        |

## 3.4 Registrations

Users' registration status and details are listed in this section.

Search functionality can be used to search for the user. Community Manager would be able to track a respective user and check the status of him/her completing the profile and the state of registration they are in, which are:

- 1. Initialized state:** When a user enters his/her Email Address and clicks on **Join us**
- 2. Pending Approval state:** When a user enters the portal through the registration confirmation link sent via Email and submits the necessary details
- 3. Declined TOS state:** When a user declines Terms of Services during registration.
- 4. Completed state:** When a user completes the profile page.
- 5. Cancelled by user state:** This status is conferred upon the user in the following scenario-

A user enters his/her Email Address and Clicks on 'Join us'.

Furthermore, this user does not complete Email id confirmation by clicking on the registration confirmation link sent via Email.

If this user tries to register with the same email-id, then the following Registration Reinitialize screen appears:


Sign In Join Us

[HOME](#) [FORUMS](#) [ScienceCoins](#)

Search

### Registration Re-Initialize

A registration request has been made for an account with an email address of: **ghjk@yopmail.com**.

**Options\***

☐ Resend confirmation email

☐ Cancel this registration

If you suspect someone is using your email address without your knowledge, and you no longer wish to receive emails regarding this unsolicited registration, be sure to select the cancel option.

Save

In the Options if the user selects Cancel this Registration, then his status is stored in Cancelled by User.

[Home](#) > [OT Account](#) > [Registrations](#)

Select registration to change
ADD REGISTRATION +

Search

2015 2016 2017 2018 2020 2021 2022

Action: ----- Go 0 of 100 selected

| <input type="checkbox"/> | EMAIL                            | REGISTRATION ID                          | DATE CREATED             | DATE COMPLETED           | INVITED BY |
|--------------------------|----------------------------------|------------------------------------------|--------------------------|--------------------------|------------|
| <input type="checkbox"/> | stagetestblockchain2@yopmail.com | SCI-9d790ffd-3823-4ac9-b5bd-29e515112022 | Nov. 15, 2022, 7:14 a.m. | Nov. 15, 2022, 7:36 a.m. | Phosphorus |
| <input type="checkbox"/> | testblockchain104@yopmail.com    | SCI-3afd0c37-9207-4ac2-aec7-8e6515112022 | Nov. 15, 2022, 6:11 a.m. | Nov. 15, 2022, 6:12 a.m. | -          |
| <input type="checkbox"/> | stagetestblockchain1@yopmail.com | SCI-cd8a951a-7560-4b50-84f1-a96315112022 | Nov. 15, 2022, 6:07 a.m. | Nov. 15, 2022, 6:08 a.m. | -          |
| <input type="checkbox"/> | testblockchain103@yopmail.com    | SCI-b34dd568-518e-4945-b0c9-d5e615112022 | Nov. 15, 2022, 6:06 a.m. | Nov. 15, 2022, 6:07 a.m. | -          |
| <input type="checkbox"/> | testertwo231@yopmail.com         | SCI-1514d709-190d-4cb6-9f7c-c87715112022 | Nov. 15, 2022, 6:06 a.m. | Nov. 15, 2022, 6:07 a.m. | -          |
| <input type="checkbox"/> | testerone231@yopmail.com         | SCI-e04ef038-6190-44fc-b65e-a39215112022 | Nov. 15, 2022, 6:04 a.m. | Nov. 15, 2022, 6:05 a.m. | -          |
| <input type="checkbox"/> | mmohanan@v2soft.com              | SCI-0206ee0d-de12-4a88-b41b-37e715112022 | Nov. 15, 2022, 5:42 a.m. | Nov. 15, 2022, 5:46 a.m. | -          |

**FILTER**

By status

[All](#)

[Initialized](#)

[Pending Approval](#)

[Declined TOS](#)

[Completed](#)

[Cancelled by user](#)

Filters can be used to search the users based on the year of creation and the state of registration.

Additionally, users can be deleted by using delete option in the respective user page.

Status: Completed

Registration ID: SCI-9d790ffd-3823-4ac9-b5bd-29e515112022

User account:   
Zinc Li Blastocladiomycota   
Enter name, email or ID to search. Choose from list to add. Click icon to remove.

Mobile number: +00006vpug7wk

Data (Show)

**Dates**

Date created: Nov. 15, 2022, 7:14 a.m.

Date last viewed: Nov. 15, 2022, 7:35 a.m.  
Date of the last viewing of the unique email.

Date completed: Nov. 15, 2022, 7:36 a.m.

[Delete](#) [Save and add another](#) [Save and continue editing](#) [SAVE](#)

### 3.5 Users

List of all the users who have completed their registration by providing all the required details and updated their respective profiles are listed here.

Home > OT Account > Users

**Select User to change** [ADD USER +](#)

Q  [Search](#)

Action:  [Go](#) 0 of 100 selected

| <input type="checkbox"/> | USER DISPLAY NAME           | FULL NAME        | USER EMAIL                                     | ACCOUNT FUNCTIONALITIES                                                                                             | MOBILE NUMBER |
|--------------------------|-----------------------------|------------------|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|---------------|
| <input type="checkbox"/> | prod test<br>20210907140359 | prod test        | 0010@gmail.com                                 | <a href="#">View Summary</a><br><a href="#">View Profile</a><br><a href="#">Warn</a><br><a href="#">Delete User</a> | -             |
| <input type="checkbox"/> | Sari ray<br>20211001063508  | Sari ray test    | 13965470-4cbc-4158-91a8-2ec3321840b6@gmail.com | <a href="#">View Summary</a><br><a href="#">View Profile</a><br><a href="#">Warn</a><br><a href="#">Delete User</a> | -             |
| <input type="checkbox"/> | 13                          | Shashank Nagaraj | 13@gmail.com                                   | <a href="#">View Summary</a><br><a href="#">View Profile</a><br><a href="#">Warn</a><br><a href="#">Delete User</a> | -             |

**FILTER**

By staff status

All  
Yes  
No

By superuser status

All  
Yes  
No

Various Account Functionalities which are accommodated in this section are:

- View summary: It displays all the tables which has user values

Home › OT Account › Users › prod test 20210907140359

## Summary

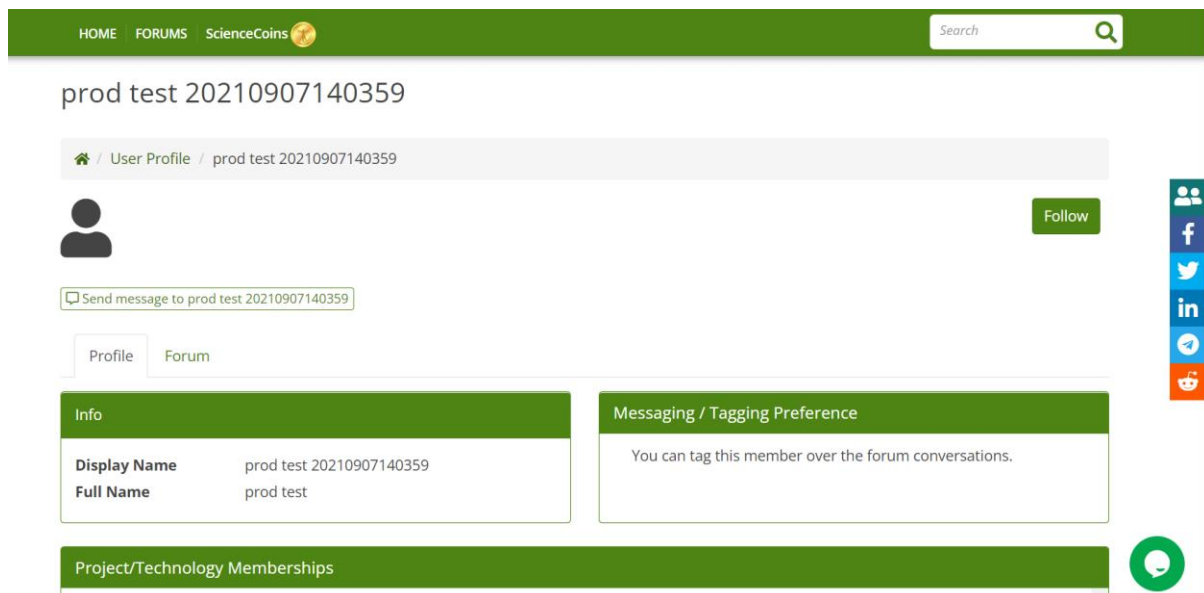
- Users: 1
- Email addresses: 1
- Forum profiles: 1

## Objects

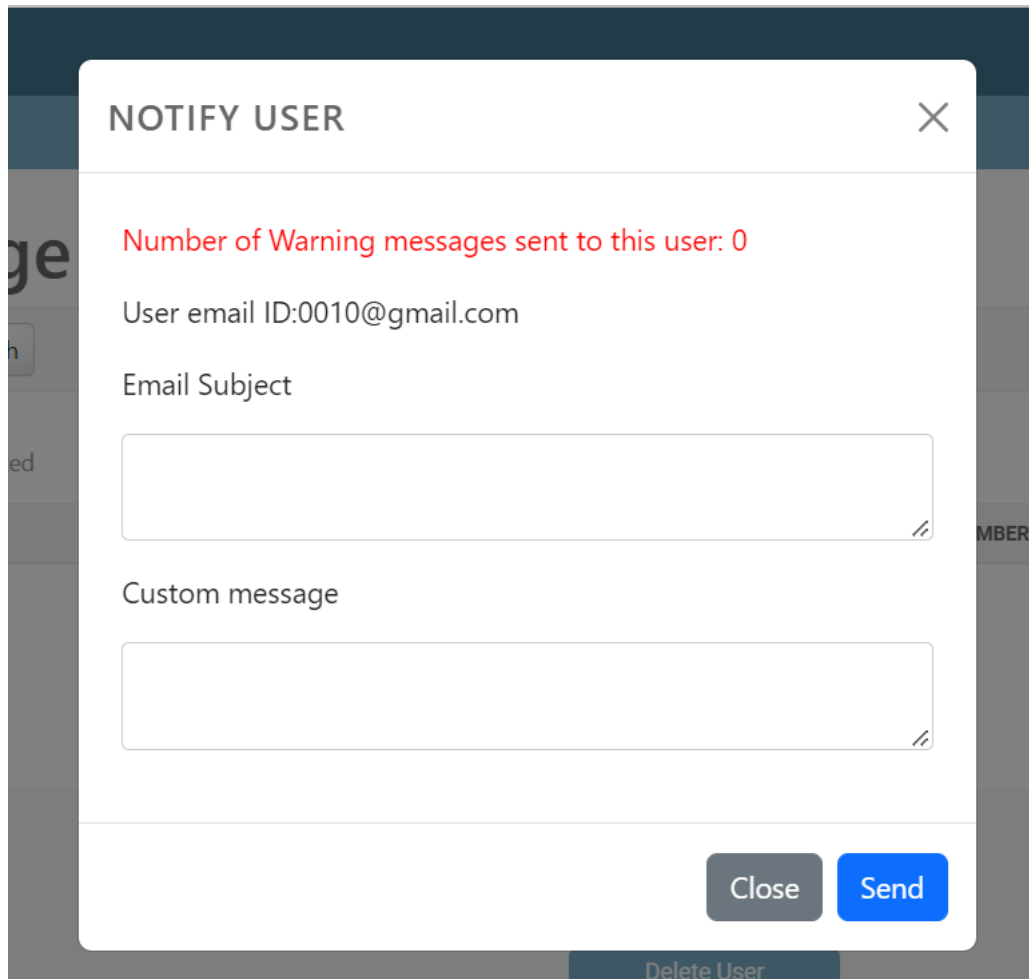
- User: [prod test 20210907140359](#)
  - Email address: production00010@gmail.com (prod test 20210907140359)
  - Forum profile: prod test 20210907140359

[Take me back](#)

- View profile: Displays the profile of the user on the platform



- Warn: Warn feature can be used to send warning message to the user via Email and in app notification.
    - Email subject – would be the subject of the Email
    - Custom message – would be the content of the Email.
- Additionally, Community manager can track the total number of warning messages sent out to the respective user via Email and in-app message.



- Delete User: It can be used to delete the user from the platform.

Home › OT Account › Users › prod test 20210907140359 › Delete

Are you sure?

Are you sure you want to delete the User "prod test 20210907140359"? All of the following related items will be deleted:

#### Summary

- Users: 1
- Email addresses: 1
- Forum profiles: 1

#### Objects

- User: prod test 20210907140359
  - Email address: production00010@gmail.com (prod test 20210907140359)
  - Forum profile: prod test 20210907140359

Yes, I'm sure

No, take me back

Upon deletion of the user, the user display name will be shown as striked name in CMS and in the profile page of the user.

Note: Deletion basically means to inactivate the user and restricting the login access provided to the system.

✓ The User "prod test 20210907140359" was deleted successfully.

## Select User to change

Action: -----  0 of 100 selected

| <input type="checkbox"/> | USER DISPLAY NAME           | FULL NAME | USER EMAIL     | ACCOUNT FUNCTIONALITIES                                                                                                                                                         | MOBILE NUMBER |
|--------------------------|-----------------------------|-----------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <input type="checkbox"/> | prod test<br>20210907140359 | prod test | 0010@gmail.com | <input type="button" value="View Summary"/><br><input type="button" value="View Profile"/><br><input type="button" value="Warn"/><br><input type="button" value="Delete User"/> | -             |

**FILTER**  
 By staff status  
☐ All  
☐ Yes  
☐ No  
 By superuser status  
☐ All  
☐ Yes  
☐ No



prod test 20210907140359

User not active

Home / User Profile / prod test 20210907140359



Follow

Send message to prod test 20210907140359

Profile Forum

Other than these functionalities, upon clicking the User display name, it displays the user details.

Home · OT Account · Users

## Select User to change

Action: -----  0 of 100 selected

| <input type="checkbox"/> | USER DISPLAY NAME           | FULL NAME        | USER EMAIL                                     | ACCOUNT FUNCTIONALITIES                                                                                                                                                         | MOBILE NUMBER |
|--------------------------|-----------------------------|------------------|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <input type="checkbox"/> | prod test<br>20210907140359 | prod test        | 0010@gmail.com                                 | <input type="button" value="View Summary"/><br><input type="button" value="View Profile"/><br><input type="button" value="Warn"/><br><input type="button" value="Delete User"/> | -             |
| <input type="checkbox"/> | Sari ray<br>20211001063508  | Sari ray test    | 13965470-4cbc-4158-91a8-2ec3321840b6@gmail.com | <input type="button" value="View Summary"/><br><input type="button" value="View Profile"/><br><input type="button" value="Warn"/><br><input type="button" value="Delete User"/> | -             |
| <input type="checkbox"/> | 13                          | Shashank Nagaraj | 13@gmail.com                                   | <input type="button" value="View Summary"/><br><input type="button" value="View Profile"/><br><input type="button" value="Warn"/><br><input type="button" value="Delete User"/> | -             |

**FILTER**  
 By staff status  
☐ All  
☐ Yes  
☐ No  
 By superuser status  
☐ All  
☐ Yes  
☐ No

Home > OT Account > Users > Sari ray 20211001063508

## Change User

HISTORY VIEW ON SITE >

Email address: 13965470-4cbc-4158-91a8-2ec3321840b6@k

Password: No password set.

Raw passwords are not stored, so there is no way to see this user's password, but you can change the password using this form.

### Personal info

Mobile number:

Display name: Sari ray 20211001063508

Display name status: Auto generated

Given name: Sari

Family name:

Middle names:

Suffix:

Furthermore, A community manager can assign any user with Community manager privilege by enabling the **Staff status** and selecting the **Community manager role 1** (Detailed explanation of how to make a user as Community manager is explained previously in [Pg. 3](#) )

### Permissions

☒ Is active

☒ Staff status

Designates whether the user can log into this admin site.

☐ Superuser status

Designates that this user has all permissions without explicitly assigning them.

Community Manager Type: Community manager - Role 1

Management groups:

Available management groups

Filter

- Can manage any Project regardless of membership
- Can moderate any Project regardless of membership
- Can moderate any Biotechnology regardless of membership
- Can manage any Biotechnology regardless of membership
- Can onboard a new Biotech (IP)
- Can manage Grants
- Can invite user to join alpha/beta periods
- Can view readonly current registration status report
- Receives daily email of registration report
- Can view Technologies
- Can view projects
- Can view manuscripts
- Can view lab equipment

Choose all

Hold down "Control", or "Command" on a Mac, to select more than one.

Chosen management groups

Remove all

## 4. OT GRANT

### OT GRANT

#### Grants

+ Add Change

#### User applied for grants

+ Add Change

## 4.1 Grants

All the grants which are created on the platform are listed in this section. There is an option to add and delete the grant from CMS level using this module.

Home · OT Grant · Grants

Select grant to change

ADD GRANT +

Search

Action: ----- Go 0 of 36 selected

| <input type="checkbox"/> | TITLE                                                                       | APPROVED | PROPOSAL START             | PROPOSAL END              | VOTING START              | VOTING END                |
|--------------------------|-----------------------------------------------------------------------------|----------|----------------------------|---------------------------|---------------------------|---------------------------|
| <input type="checkbox"/> | Test Grant by stagetestblockchain1                                          | ✓        | Nov. 15, 2022, 7:05 a.m.   | Nov. 17, 2022, 12:30 p.m. | Nov. 15, 2022, 7:06 a.m.  | Nov. 17, 2022, 12:30 p.m. |
| <input type="checkbox"/> | test new bio-technology technology machine learning                         | ✓        | Oct. 25, 2022, 10 a.m.     | Oct. 28, 2022, 11:55 p.m. | Oct. 25, 2022, 3:30 p.m.  | Oct. 27, 2022, 11:55 p.m. |
| <input type="checkbox"/> | Create organization level grant to check menu preference                    | ✗        | Sept. 22, 2022, 10:01 a.m. | Oct. 22, 2022, 3:25 p.m.  | Sept. 22, 2022, 3:25 p.m. | Oct. 22, 2022, 3:25 p.m.  |
| <input type="checkbox"/> | Create Test level project to check menu preference                          | ✓        | Sept. 22, 2022, 9:41 a.m.  | Oct. 22, 2022, 3:05 p.m.  | Sept. 22, 2022, 3:05 p.m. | Oct. 22, 2022, 3:05 p.m.  |
| <input type="checkbox"/> | Test                                                                        | ✓        | Sept. 22, 2022, 8:13 a.m.  | Sept. 22, 2022, 8:14 a.m. | Sept. 22, 2022, 8:15 a.m. | Sept. 22, 2022, 8:16 a.m. |
| <input type="checkbox"/> | Test Grant for checking menu preference section when Technology is selected | ✓        | Sept. 21, 2022, 2:22 p.m.  | Oct. 21, 2022, 7:40 p.m.  | Sept. 21, 2022, 2:25 p.m. | Oct. 21, 2022, 7:40 p.m.  |
| <input type="checkbox"/> | Test Grant 2                                                                | ✓        | July 11, 2022, 1:11 p.m.   | Aug. 11, 2022, 6:35 p.m.  | July 11, 2022, 6:35 p.m.  | Aug. 11, 2022, 6:35 p.m.  |
| <input type="checkbox"/> | Test Grant 1                                                                | ✗        | July 11, 2022, 1:08 p.m.   | Aug. 11, 2022, 6:15 p.m.  | July 11, 2022, 6:15 p.m.  | Aug. 11, 2022, 6:15 p.m.  |

Grant can be created by clicking on the **Add Grant** button on the top right end of the Grants page and filling in the necessary details.

Add grant

Title:

Slug:

☒ Approved

Date created:

Date: 2022-11-15 Today

Time: 17:29:55 Now

Note: You are 5.5 hours ahead of server time.

Manager:  Organization: 

Enter name, email or ID to search. Choose from list to add. Click icon to remove.

Amount:  Currency: -----

Crypto Coins:  Crypto Currency: -----

Technology/Project restriction: Anyone may submit proposals

Are there any restrictions on which Technologies or Projects that can make proposals?

Note:

- **Slug**- Provide the title name as a value with spaces replaced with '\_' or '-'.
- **Approved** – When Admin / Community Manager adds the grant from backend, Approved flag must be checked.  
For the grants created by normal user, approval is via Admin or Community Manager.

|                            |              |
|----------------------------|--------------|
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- **Technology/ Project restriction:** There are three options available to allow the submissions of proposals -
  - Anyone may submit the proposal
  - Only selected Technologies may submit proposals
  - Only selected projects may submit proposals

Crypto Coins:  Crypto Currency:

Technology/Project restriction:

Tags:

A comma-separated list of tags.

When ‘**Only selected Technologies may submit**’ proposals is selected then a additional field appears to enter the Technology to which the proposals have be restricted

Technology/Project restriction:

Are there any restrictions on which Technologies or Projects that can make proposals?

Biotechnologies:

Enter name or ID to search. Choose from list to add. Click icon to remove.

Similarly, when ‘**Only selected Projects may submit**’ proposals is selected then a additional field appears to enter the Projects to which the proposals have be restricted

Technology/Project restriction:

Are there any restrictions on which Technologies or Projects that can make proposals?

Projects:

Enter name or ID to search. Choose from list to add. Click icon to remove.

Next we have fields to enter Grant Proposal Start and End timings during which users can submit their proposals to avail the Grant.

Proposal start:

Date:  Today |

Time:  Now |

Note: You are 5.5 hours ahead of server time.

Proposal end:

Date:  Today |

Time:  Now |

Note: You are 5.5 hours ahead of server time.

Once the proposals have been submitted, users can cast their votes to the submitted proposals. The start and end date & timings of the voting period can be set in the respective **Voting start** and **Voting End** fields.

Voting start:

Date:  Today |

Time:  Now |

Note: You are 5.5 hours ahead of server time.

Voting end:

Date:  Today |

Time:  Now |

Note: You are 5.5 hours ahead of server time.

- **Voter Anonymity:**

There are three options available-

- Votes of the users can be shown in the platform
- Voters can choose if they want to be anonymous or not
- Voters to remain anonymous while they cast their votes

Additionally, there is a checkbox to choose if the voting results are to be displayed as public

Note: You are 5.5 hours ahead of server time.

Voter anonymity:

Votes are not anonymous

- Votes are not anonymous
- Voter can choose to be anonymous
- All voters are anonymous

anonymously. NOTE: This cannot be changed after the voting period begins.

☐ Voting results are public

Check to make votes and comments viewable publicly. NOTE: This cannot be changed after the voting period begins.

- Content can be added for the Grant and Content format needs to be specified (for Ex: HTML or Text)
- Grant Files:** Files supporting the raised grant can be uploaded in this section. (Only PDF format is supported). The uploaded files will be displayed in the front end and the users will have an option to download them.

Content (Hide)

Abstract:

Content format:

GRANT FILES

| IS ACTIVE                           | DATE CREATED                                 | FILE                       | FILENAME | DESCRIPTION | DELETE? |
|-------------------------------------|----------------------------------------------|----------------------------|----------|-------------|---------|
| <input checked="" type="checkbox"/> | Date: 2022-11-15 Today<br>Time: 17:29:55 Now | Choose File No file chosen |          |             |         |

Note: You are 5.5 hours ahead of server time.

+ Add another Grant file

## Awarding of the Grants through CMS:

### Steps-

- Select a Grant from the list

Select grant to change

ADD GRANT +

Search

Action:  Go 0 of 36 selected

| <input type="checkbox"/> | TITLE                                                                       | APPROVER | PROPOSAL START             | PROPOSAL END              | VOTING START              | VOTING END                |
|--------------------------|-----------------------------------------------------------------------------|----------|----------------------------|---------------------------|---------------------------|---------------------------|
| <input type="checkbox"/> | Test Grant by stagetestblockchain1                                          | ✓        | Nov. 15, 2022, 7:05 a.m.   | Nov. 17, 2022, 12:30 p.m. | Nov. 15, 2022, 7:06 a.m.  | Nov. 17, 2022, 12:30 p.m. |
| <input type="checkbox"/> | test new bio-technology machine learning                                    | ✓        | Oct. 25, 2022, 10 a.m.     | Oct. 28, 2022, 11:55 p.m. | Oct. 25, 2022, 3:30 p.m.  | Oct. 27, 2022, 11:55 p.m. |
| <input type="checkbox"/> | Create organization level grant to check menu preference                    | ✗        | Sept. 22, 2022, 10:01 a.m. | Oct. 22, 2022, 3:25 p.m.  | Sept. 22, 2022, 3:25 p.m. | Oct. 22, 2022, 3:25 p.m.  |
| <input type="checkbox"/> | Create Test level project to check menu preference                          | ✓        | Sept. 22, 2022, 9:41 a.m.  | Oct. 22, 2022, 3:05 p.m.  | Sept. 22, 2022, 3:05 p.m. | Oct. 22, 2022, 3:05 p.m.  |
| <input type="checkbox"/> | Test                                                                        | ✓        | Sept. 22, 2022, 8:13 a.m.  | Sept. 22, 2022, 8:14 a.m. | Sept. 22, 2022, 8:15 a.m. | Sept. 22, 2022, 8:16 a.m. |
| <input type="checkbox"/> | Test Grant for checking menu preference section when Technology is selected | ✓        | Sept. 21, 2022, 2:22 p.m.  | Oct. 21, 2022, 7:40 p.m.  | Sept. 21, 2022, 2:25 p.m. | Oct. 21, 2022, 7:40 p.m.  |

- Scroll down to **Awards** Section. In the **Grant Proposal**, choose the proposal for which the Award must be conferred. Enter the **Amount** and click on Save

| AWARDS                              |                      |        |                          |         |
|-------------------------------------|----------------------|--------|--------------------------|---------|
| IS ACTIVE                           | GRANT PROPOSAL       | AMOUNT | DATE CREATED             | DELETE? |
| <input checked="" type="checkbox"/> | testing proposal 104 | 0.0    | Nov. 15, 2022, 7:09 p.m. |         |
| <a href="#">+ Add another Award</a> |                      |        |                          |         |

testing proposal 104

Delete
Save and add another
Save and continue editing
SAVE

## 4.2 User applied for grants

This section is used to track the list of users who are willing to submit the proposal to a grant for which they are not eligible.

(For ex: If the Grant is restricted to a specific Project or Technology and a user who is not part of the respective Project or Technology is interested to submit the proposal for the Grant, then those requests are tracked here)

Home > OT Grant > User applied for grants

Select user applied for grant to change ADD USER APPLIED FOR GRANT +

Action:   0 of 7 selected

| <input type="checkbox"/> | USER                    | GRANT                                                                                                                      | STATUS  | CREATED AT     |
|--------------------------|-------------------------|----------------------------------------------------------------------------------------------------------------------------|---------|----------------|
| <input type="checkbox"/> | Europium Eu Onychophora | Create a Test Grant at organization level by normal user                                                                   | Applied | April 13, 2022 |
| <input type="checkbox"/> | Osmium Lr Euglenozoa    | Check second grant for Project level                                                                                       | Applied | April 12, 2022 |
| <input type="checkbox"/> | Osmium Lr Euglenozoa    | Develop 2nd generation microbial fuel cell: Pseudomonas aeruginosa for the killing of pathogens in electrogenic bioreactor | Applied | April 11, 2022 |
| <input type="checkbox"/> | Osmium Lr Euglenozoa    | Create grant to see the Date validation for Organization level                                                             | Applied | April 11, 2022 |
| <input type="checkbox"/> | Osmium Lr Euglenozoa    | Create for Project level TP-999                                                                                            | Applied | April 11, 2022 |
| <input type="checkbox"/> | Osmium Lr Euglenozoa    | Create for Project level TP-999                                                                                            | Applied | April 11, 2022 |
| <input type="checkbox"/> | Osmium Lr Euglenozoa    | Create for Project level TP-999                                                                                            | Applied | April 11, 2022 |

## 5. OT PREPRINT

OT Preprint administration

| OT PREPRINT          |                                              |
|----------------------|----------------------------------------------|
| Preprint manuscripts | <a href="#">+ Add</a> <a href="#">Change</a> |
| Versions             | <a href="#">+ Add</a> <a href="#">Change</a> |

## 5.1 Preprint manuscripts

It contains the list of all the Manuscripts uploaded in the front end of the platform in **Knowledge Uploads** section.

Note: Manuscripts section in the front end is renamed as **Knowledge Uploads** and the respective content uploaded in it would be recorded here.

Home > OT Preprint > Preprint manuscripts

Select preprint manuscript to change ADD PREPRINT MANUSCRIPT +

Action:  0 of 100 selected

| <input type="checkbox"/> | TITLE SHOW                    | IS ACTIVE |
|--------------------------|-------------------------------|-----------|
| <input type="checkbox"/> | Manuscript by Test106         | ✓         |
| <input type="checkbox"/> | Manuscript by Test105         | ✓         |
| <input type="checkbox"/> | tester one manuscript 107     | ✓         |
| <input type="checkbox"/> | second manuscript 108         | ✓         |
| <input type="checkbox"/> | Manuscript by Test103         | ✓         |
| <input type="checkbox"/> | Manuscript by Test104         | ✗         |
| <input type="checkbox"/> | testing manuscript number 101 | ✓         |
| <input type="checkbox"/> | Test TP-1352 2                | ✓         |
| <input type="checkbox"/> | Test TP-1352 final1           | ✓         |
| <input type="checkbox"/> | Test TP-1352                  | ✓         |
| <input type="checkbox"/> | Test-Vishnu                   | ✓         |

Functionalities involve edit and delete the manuscripts from the back end using this module.

The main functionality is to add the new versions to the Manuscripts.

Steps:

- Select a Manuscript from the list
- Scroll down to select **Add Another Version**

Home › OT Preprint › Preprint manuscripts › Test TP-1352 2

Change preprint manuscript

HISTORY VIEW ON SITE >

☒ Is active

User:

Stagetest1

Enter name, email or ID to search. Choose from list to add. Click icon to remove.

Project:

Enter name or ID to search. Choose from list to add. Click icon to remove.

Tags:

abcd, abcdefghijklmnopqrstuvwxyzabcdefghi

A comma-separated list of tags.

Latest version:

"Test TP-1352 2" (2014)

+ - x

☐ Award SCI for uploading the content

Date created:

Oct. 21, 2022, 2:34 p.m.

Words:

Date created:

Oct. 21, 2022, 2:34 p.m.

Media type:

application/octet-stream

DOI:

+ Add another Version

Delete

Save and add another

Save and continue editing

SAVE

- Fill in the necessary details and save.

Version: #2

☒ Is active

Title:

Abstract:

**B I U S**  $\times_a$   $\times^a$   $\mathcal{I}_x$  Source

Original file name:

File:

Choose File

No file chosen

Authors:

Enter name, email or ID to search. Choose from list to add. Click icon to remove.

- The latest version will now be updated.
- At any point of time, Latest version can be updated by selecting the respective parent Manuscript and the version to be updated.

Enter name or ID to search. Choose from list to add. Click icon to remove.

Tags:

abcd, abcdefghijklmnopqrstuvwxyzabcdefghi

A comma-separated list of tags.

Latest version:

Test TP-1352 2" (2014)

"Manuscript by Test106" (2021)  
"Manuscript by Test105" (2020)  
"tester one manuscript 107" (2019)  
"second manuscript 108" (2018)  
"Manuscript by Test103" (2017)  
"Manuscript by Test104" (2016)  
"testing manuscript number 101" (2015)  
"Test TP-1352 2" (2014)  
"Test TP-1352 final1" (2013)  
"Test TP-1352" (2012)  
"Vishnu - Updated" (2011)  
"Test-Vishnu" (2010)  
"Sergiou, C.S., Woods, A.J., Fran ken, I.H.A., & van Dongen, J.D.M.Sergiou, C.S., Woods, A.J., Fran ken, I.H.A., & van Dongen, J.D.M." (2009)  
"Sergiou, C.S., Woods, A.J., Fran ken, I.H.A., & van Dongen, J.D.M." (2008)  
"Test manuscript" (2007)  
"Test Manuscript for SCI teststagetest8" (2006)  
"Upload manuscript to test SCI" (2005)  
"Version - 2" (2004)  
"Vishnu Test" (2003)

test 2

## 5.2 Versions

It lists all the versions which are created under the Parent Manuscripts.

Home · OT Preprint · Versions

Select version to change ADD VERSION +

Search

Action: Go 0 of 100 selected

| <input type="checkbox"/> | TITLE                         | DOI | DOI STATUS |
|--------------------------|-------------------------------|-----|------------|
| <input type="checkbox"/> | Manuscript by Test106         | -   |            |
| <input type="checkbox"/> | Manuscript by Test105         | -   |            |
| <input type="checkbox"/> | tester one manuscript 107     | -   |            |
| <input type="checkbox"/> | second manuscript 108         | -   |            |
| <input type="checkbox"/> | Manuscript by Test103         | -   |            |
| <input type="checkbox"/> | Manuscript by Test104         | -   |            |
| <input type="checkbox"/> | testing manuscript number 101 | -   |            |
| <input type="checkbox"/> | Test TP-1352 2                | -   |            |
| <input type="checkbox"/> | Test TP-1352 final1           | -   |            |
| <input type="checkbox"/> | Test TP-1352                  | -   |            |
| <input type="checkbox"/> | Vishnu - Updated              | -   |            |
| <input type="checkbox"/> |                               |     |            |

## 6. OT PROJECT

### OT PROJECT

#### Memberships

[+ Add](#) [Change](#)

#### Projects

[+ Add](#) [Change](#)

### 6.1 Memberships

It lists the members of respective Projects.

Home > OT Project > Memberships

Select membership to change

ADD MEMBERSHIP +

Action:  Go 0 of 100 selected

| USER                                          | PROJECT                                                                           |
|-----------------------------------------------|-----------------------------------------------------------------------------------|
| <input type="checkbox"/> Ali                  | ALI Test                                                                          |
| <input type="checkbox"/> Aluminum Sn Annelida | Test project xyz                                                                  |
| <input type="checkbox"/> Aluminum Sn Annelida | Develop a new platform for throat disease using machine learning                  |
| <input type="checkbox"/> Aluminum Sn Annelida | Combination of amphiphilic amine (RC16) and oHSV-rQT3 for neuroblastoma treatment |
| <input type="checkbox"/> Anushka Shetty       | Project to test subscription                                                      |
| <input type="checkbox"/> aq                   | test                                                                              |
| <input type="checkbox"/> aq                   | Test                                                                              |
| <input type="checkbox"/> aq                   | Try to reproduce the jira ticket 125 issue                                        |
| <input type="checkbox"/> aq                   | project on block chain technology                                                 |
| <input type="checkbox"/> Argon 1 Zygomycota   | Email message                                                                     |
| <input type="checkbox"/> asdfqwe              | Combination of amphiphilic amine (RC16) and oHSV-rQT3 for neuroblastoma treatment |

Memberships are the members of the Project who have been conferred with special privileges to perform certain actions.

Currently there are three roles for the members of the Project which are:

Project Leader, Project Manager and Project Moderator. At present all the three roles have same functionality i.e., to edit, update or delete the Project related information.

Additionally, any user can be made part of the membership group without assigning any role. Such users cannot explicitly have any membership privileges as to edit, update or delete the project information but they have the access to apply for any of the grant which is raised in the respective Project.

## Change membership

HISTORY VIEW ON SITE

☒ Is active

Date created:

Date: 2017-09-27

Today

Time: 18:46:07

Now

Note: You are 5.5 hours ahead of server time.

Visibility:

Registered Users

Status:

Normal

User:

Dr. Phyllis Scalettar

✎ ✕ ✖

Project:

Pilot Powerusers

✎ ✕ ✖

☒ Is project leader

☒ Is project manager

☒ Is project moderator

Delete

Save and add another

Save and continue editing

SAVE

## 6.2 Projects

It lists all the Projects that have been created in the Platform.

### Select Project to change

ADD PROJECT +

Q Search

Action: 0 of 91 selected

| <input type="checkbox"/> | TITLE DISPLAY                                                                     | TECHNOLOGIES LIST     | IS ACTIVE |
|--------------------------|-----------------------------------------------------------------------------------|-----------------------|-----------|
| <input type="checkbox"/> | Add to quick list                                                                 |                       | ✓         |
| <input type="checkbox"/> | ALI Test                                                                          |                       | ✓         |
| <input type="checkbox"/> | BitCoin                                                                           |                       | ✗         |
| <input type="checkbox"/> | Blockchain                                                                        |                       | ✗         |
| <input type="checkbox"/> | Block Chain _ Shashank                                                            | System and method     | ✗         |
| <input type="checkbox"/> | Blockchain Test Project                                                           | Cell lines Expressing | ✗         |
| <input type="checkbox"/> | Combination of amphiphilic amine (RC16) and oHSV-rQT3 for neuroblastoma treatment | A novel class of anti | ✓         |
| <input type="checkbox"/> | Created by june nine for testing message                                          |                       | ✗         |
| <input type="checkbox"/> | create test project                                                               |                       | ✗         |
| <input type="checkbox"/> | Creating a new project for testing                                                |                       | ✗         |
| <input type="checkbox"/> | Creating a new project to add-in quick list                                       |                       | ✗         |

Functionalities such as searching for the project, flagging it as active or inactive, editing Project related information, adding members to the Project, and allotting them with certain roles can all be accomplished in this section.

Home / OT Project / Projects / Add to quick list

Change Project
HISTORY VIEW ON SITE

☒ Is active

Plain text title: Add to quick list

Enhanced title: Add to quick list

Project slug: add-to-quick-list

Technologies:

A sensitive, high throughput pseudovirus-based papillomavirus neutralization assay for HPV 16 and HPV 18  
Assay to Screen Anti-metastatic Drugs  
BHD Tumor Cell Line and Renal Cell Carcinoma Line  
BODIPY derivatives and methods of synthesis and uses thereof  
BODIPY-FL Nilotinib (Tasigna) for Use in Cancer Research  
Cell Line for Production of Recombinant Human Tissue Inhibitor of Metalloproteinase-2  
Cell lines Expressing Nuclear and or Mitochondrial RNase H1  
Combined raman spectroscopy-optical coherence tomography (RS-OCT) system and applications of the same  
Compositions and methods for cancer treatment using targeted carbon nanotubes

Default image: Choose File No file chosen

Tags:

A comma-separated list of tags.

Descriptions (Show)

Descriptions (Show)

Advanced (Show)

MEMBERSHIPS

| USER                                                     | DATE CREATED              | IS PROJECT LEADER                   | IS PROJECT MANAGER                  | IS PROJECT MODERATOR                | VISIBILITY       | STATUS | IS ACTIVE                           | DELETE?                  |
|----------------------------------------------------------|---------------------------|-------------------------------------|-------------------------------------|-------------------------------------|------------------|--------|-------------------------------------|--------------------------|
| David Warner 20210907135819 <a href="#">View on site</a> | Sept. 30, 2021, 6:52 p.m. | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Registered Users | Normal | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

MEMBERSHIPS

| USER                                                     | DATE CREATED              | IS PROJECT LEADER                   | IS PROJECT MANAGER                  | IS PROJECT MODERATOR                | VISIBILITY       | STATUS | IS ACTIVE                           | DELETE?                  |
|----------------------------------------------------------|---------------------------|-------------------------------------|-------------------------------------|-------------------------------------|------------------|--------|-------------------------------------|--------------------------|
| David Warner 20210907135819 <a href="#">View on site</a> | Sept. 30, 2021, 6:52 p.m. | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Registered Users | Normal | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="text"/>                                     | Nov. 16, 2022, 5:45 a.m.  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | Registered Users | Normal | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="text"/>                                     | Nov. 16, 2022, 5:45 a.m.  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | Registered Users | Normal | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Dr. Phyllis Scalettar

Add another Membership

Delete Save and add another Save and continue editing SAVE

## 7. OT TECH

### OT TECH

#### Technologies

+ Add

Change

## 7.1 Technologies

It lists all the Technologies that have been created in the Platform.

Home > OT Tech > Technologies

Select Technology to change ADD TECHNOLOGY +

Search

Action: Go 0 of 100 selected

| <input type="checkbox"/> TITLE DISPLAY                                                                                            | PROJECTS LIST                                                                            | IS ACTIVE |
|-----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|-----------|
| <input type="checkbox"/>                                                                                                          |                                                                                          |           |
| <input type="checkbox"/>                                                                                                          |                                                                                          |           |
| <input type="checkbox"/> A549 Cells: Lung Carcinoma Cell Line for Adenovirus                                                      | Test project                                                                             |           |
| <input type="checkbox"/> A novel class of antitumor amphiphilic amines (RCn)                                                      | Combination of am...  Farnetride + oHSV...  RC16 Cancer Treat...<br>Test project for tag |           |
| <input type="checkbox"/> Anthracycline prodrugs and methods of making and using the same                                          |                                                                                          |           |
| <input type="checkbox"/> A platform to discover essential proteins as potential antibiotic targets                                | Enteric E.coli essen...  Essential proteins o...                                         |           |
| <input type="checkbox"/> Artificial Intelligence                                                                                  | Project to test subs...  Testing project by a...                                         |           |
| <input type="checkbox"/> Artificial Intelligence                                                                                  |                                                                                          |           |
| <input type="checkbox"/> A sensitive, high throughput pseudovirus-based papillomavirus neutralization assay for HPV 16 and HPV 18 |                                                                                          |           |
| <input type="checkbox"/> Assay to Screen Anti-metastatic Drugs                                                                    |                                                                                          |           |
| <input type="checkbox"/> BHD Tumor Cell Line and Renal Cell Carcinoma Line                                                        | Test project by sha...                                                                   |           |

Functionalities such as searching for the Technology, flagging it as active or inactive, editing Technology related information, adding members to the Technology and allotting them with certain roles can all be accomplished in this section.

Home > OT Tech > Technologies > A novel class of antitumor amphiphilic amines (RCn)

Change Technology HISTORY VIEW ON SITE >

☒ Is active

Plain text title: A novel class of antitumor amphiphilic amines (RCn)

Enhanced title:   
Optional: Wrap text using \_'s or \*'s to indicate italics or bold, respectively

Category: Open

Status:

Default image: Currently: ot/uploads/imgs/techgroup/1503607949.1724603.14485.png Clear  
Change: Choose File No file chosen

Organizations:   
Research Institute Nationwide Children's Hospital   
University of Bologna   
Enter name or ID to search. Choose from list to add. Click icon to remove.

Tags:   
A comma-separated list of tags.

Currently there are three roles for the members of the Technology which are: Innovator, Manager and Moderator. At present all the three roles have same functionality i.e., to edit, update or delete the technology related information.

|                            |              |
|----------------------------|--------------|
| Community Manager Handbook | Version 1.0  |
| Open Therapeutics          | Nov 18, 2022 |

Additionally, any user can be made part of the membership group without assigning any role. Such users cannot explicitly have any membership privileges as to edit, update or delete the technology related information but they have the access to apply for any of the grant which is raised in the respective Technology.

Membership: #6

☒ Is active

Visibility: Registered Users

Status: Normal

User: Technetium Pm Xenacelomorpha

Enter name, email or ID to search. Choose from list to add. Click icon to remove.

☒ Is innovator

☐ Is manager

☐ Is moderator

Date created: Nov. 16, 2022, 6:17 a.m.

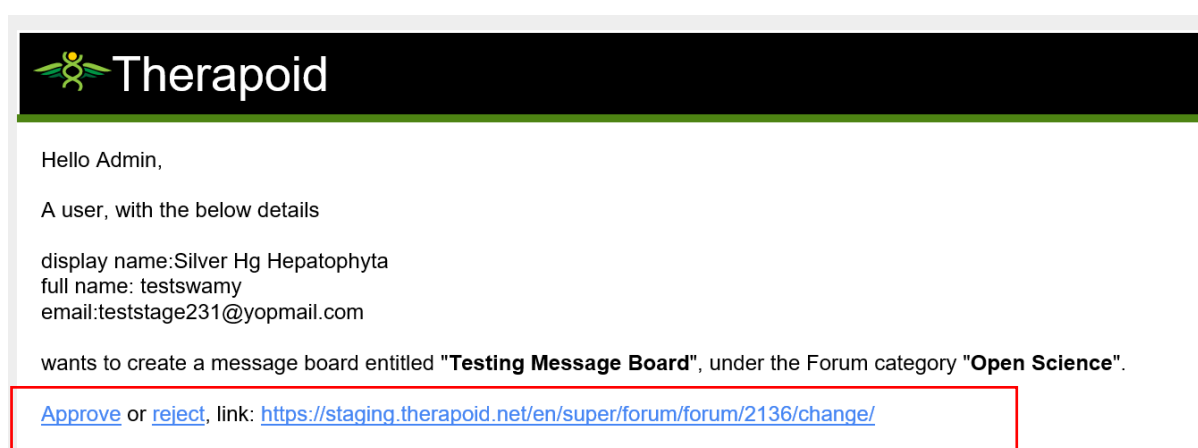
[+ Add another Membership](#)

Delete Save and add another Save and continue editing SAVE

## C. Email notifications received by Community Manager

Community managers receive notifications upon creation of Message boards, Posts and Manuscripts on the platform. Additionally, notifications are received when users report the posts and manuscripts listed on the platform.

1. **When a user creates message boards** - Admin/Community Manager will receive a mail which contains information about the respective user's display name, full name and his/her email id.

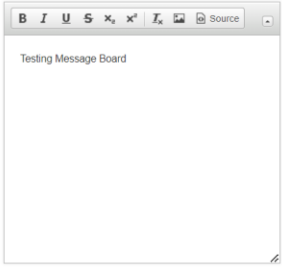


Additionally, it contains link to forum section in the CMS. (Approve, reject and the other link mentioned in the email will redirect to this same page)

Created by: Silver Hg Hepatophyta

Name: Testing Message Board

Category:

Description: 

Default image:  No file chosen

☒ Approved

Only when Admin/Community Manager checks the **Approved** and click on **SAVE** will the created Message board be shown on the front end of Open Therapoid.

2. **When a user creates a post** - Admin/Community Manager will receive a mail which contains information about the respective user and his/her email id, title of the post and the message board under which the post was created.

Hello Admin,

A therapoid user with the display name **Silver Hg Hepatophyta**, has created a post with title "**testforum 1117**", under the message board "**Recheck TP-1328**"

**Post content:**

testt

**Poster's email:**

[teststage231@yopmail.com](mailto:teststage231@yopmail.com)

**Poster's profile link :**

<https://staging.therapoid.net/en/account/2167>

**Posted link:**

<https://staging.therapoid.net/en/forums/forum/recheck-tp-1328-2122/topic/testforum-1117-2096>

**Post CMS link:**

[https://staging.therapoid.net/en/super/forum\\_conversation/post/2212/change](https://staging.therapoid.net/en/super/forum_conversation/post/2212/change)

**Warn poster:**

<https://staging.therapoid.net/en/super/otaccount/useraccount/?q=teststage231@yopmail.com>

Thanks,  
Therapoid Team

Additionally, mail contains following links:

- **Poster's profile link:** which redirects to the profile page of the user who created the post in the front end of application.

## Niobium Co Anthocerotophyta

[Home](#) / [User Profile](#) / Niobium Co Anthocerotophyta


[Follow](#)

[Send message to Niobium Co Anthocerotophyta](#)

[Profile](#) [Forum](#)

| Info                |                             |
|---------------------|-----------------------------|
| <b>Display Name</b> | Niobium Co Anthocerotophyta |
| <b>Full Name</b>    | Test108                     |

| Messaging / Tagging Preference                        |
|-------------------------------------------------------|
| You can tag this member over the forum conversations. |

| Project/Technology Memberships    |
|-----------------------------------|
| No current project memberships    |
| No current technology memberships |

- **Posted link:** which redirects to the post in the front end of the application.

## Forums

[Home](#) / [Forums](#) / [Test TP-1337](#) / [Recheck TP-1328](#) / [testforum 1117](#)

[View unread postings](#)
[Mark forums read](#)
[Subscriptions](#)
[View my postings](#)

Recheck TP-1328

[Subscribe](#)

### testforum 1117

posted by: Silver Hg Hepatophyta, **On:** Nov. 17, 2022, 12:47 p.m., **Edited on:** Nov. 17, 2022, 12:56 p.m., **Reason:** "None" [View edit history](#)

Testt

[Like \(10\)](#)
[Report](#)
[Post reply](#)
[Copy Link](#)
[Share](#)
[Tweet](#)

- **Post CMS link:** which redirects to the Posts section in CMS where the Community manger/Admin can view the complete information about the post and chose to make the changes

Home › Machina: Forum conversations › Posts › testforum 1117

Change Post

Poster:    
Enter name, email or ID to search. Choose from list to add. Click icon to remove.

Anonymous user forum key:

Subject:

Username:

☒ Attach a signature

Update reason:

☐ Is subpost

Parent:   

Postreactiondata:

- **Warn poster:** which redirects to the users page in CMS of the respective poster.

There are four options at the discretion of Admin/Community Manager which are

- ✓ View Summary
- ✓ View Profile
- ✓ Warn
- ✓ Delete user

(Explanation of these four options are provided in [Page 25](#))

Home › OT Account › Users

### Select User to change

Q teststage231@yopmail.com Search 1 result (793 total)

Action:  Go 0 of 1 selected

| <input type="checkbox"/> | USER DISPLAY NAME        | FULL NAME | USER EMAIL               | ACCOUNT FUNCTIONALITIES                                                                | MOBILE NUMBER | STAFF STATUS                                                                          |
|--------------------------|--------------------------|-----------|--------------------------|----------------------------------------------------------------------------------------|---------------|---------------------------------------------------------------------------------------|
| <input type="checkbox"/> | Silver Hg<br>Hepatophyta | testswamy | teststage231@yopmail.com | <div>View Summary</div> <div>View Profile</div> <div>Warn</div> <div>Delete User</div> | +0000q2kec5oh |  |

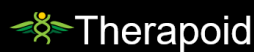
3. **When a user uploads the Manuscript** - Admin/Community Manager will receive a mail which contains information about the user and title of the manuscript.

Additionally, mail contains the following links:

- Content link: which redirects to the manuscript uploaded in the front end.

|                            |              |
|----------------------------|--------------|
| Community Manager Handbook | Version 1.0  |
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- A link to redirect the Admin/Community Manager to the Manuscripts section in CMS



Hello Admin,

A therapoid user with the display name **Silver Hg Hepatophyta**, has uploaded content to knowledge content center with title "**uploading manuscript 1117**"

**Content Link:**

<https://staging.therapoid.net/en/preprint/manuscript-2026/>

**To award SCI please enable "Award SCI for uploading the content":**

<https://staging.therapoid.net/en/super/preprint/publication/2026/change/>

Thanks,  
Therapoid Team

To award science coins to the uploaded Manuscript, Admin/Community Manager needs to check the **Award SCI for uploading the content** and click on **Save**.

**Note:** Only when Admin/ Community Manager enables the check on the **Award SCI for uploading the content** will the user who uploaded the manuscript be able to receive the Science coins. (This feature is added for moderation purpose)

Home · OT Preprint · Preprint manuscripts · uploading manuscript 1117

Change preprint manuscript HISTORY VIEW

☒ Is active

User:    
Enter name, email or ID to search. Choose from list to add. Click icon to remove.

Project:   
Enter name or ID to search. Choose from list to add. Click icon to remove.

Tags:   
A comma-separated list of tags.

Latest version:

☒ Award SCI for uploading the content

Date created: Nov. 17, 2022, 12:44 p.m.